JOHANNESBURG CITY PARKS AND ZOO

TENDER NOTICE AND INVITATION TO BID

Johannesburg City Parks and Zoo, the greening, conservation and cemetery management agency for the City of Johannesburg Municipality, invites contractors from suitably registered companies for the following contracts set out below. Compulsory briefing sessions will be held and followed by an inspection of the sites as per the schedule below (Bidders who fail to attend the compulsory site briefing session will not be considered).

<table>
<thead>
<tr>
<th>Contract No:</th>
<th>Brief Work Description</th>
<th>Contract Period</th>
<th>Preference Points System</th>
<th>Site/Clarification Address</th>
<th>Briefing Date and Time</th>
<th>JCPZ Contact</th>
<th>Closing Date and Time</th>
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<tbody>
<tr>
<td>JCPZ/FM03/2018</td>
<td>Enterprise Asset Management System</td>
<td>36 Months</td>
<td>80/20 and functionality</td>
<td>12 Glencoe Road La Rochelle, Springfield</td>
<td>29 November 2018 @ 09h00</td>
<td>Matome Baholo @ 011 472 6539</td>
<td>18/12/2018 @ 12:00pm</td>
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<tr>
<td>JCPZ/HR01/2018</td>
<td>Organizational Design Services</td>
<td>06 Months</td>
<td>80/20 and functionality</td>
<td>City Parks House, 40 De Korte Street Braamfontein, Johannesburg</td>
<td>29 November 2018 @ 10h00</td>
<td>Ronny Netshizwa @ 011 712 6000</td>
<td>18/12/2018 @ 12:00pm</td>
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<tr>
<td>JCPZ/CEM01/2018</td>
<td>LTB Hire And Manual Grave Digging</td>
<td>36 Months</td>
<td>80/20 and functionality</td>
<td>City Parks House, 40 De Korte Street Braamfontein, Johannesburg</td>
<td>29 November 2018 @ 11h00</td>
<td>Reggie Moloi @ 011 712 6714</td>
<td>18/12/2018 @ 12:00pm</td>
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To qualify for consideration, potential service providers should provide and adhere to the following minimum qualification requirements:

- Conduct a legally registered business entity (provide CK or Share Certificate/s);
- Provide Companies’ and/ or Directors proof of residence (latest municipal statement or valid lease agreement) in their area of jurisdiction;
- Provide Valid COID Certificate (Letter of good standing);
- Provide Proof of registration with CSD (Central Supplier Database) at National Treasury;
- Only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered;
- The use of correction fluid is strictly prohibited and shall lead to disqualification;
- All corrections must be initialed by the bidder; and
- Completion of the entire tender document as issued or downloaded is compulsory.
Service Providers are requested to submit the following requirements amongst other:

- BBBEE certificate by an approved verification agency;
- Detailed company profile;
- Copies of Certified Identity Documents;
- Proof of banking;
- CV’s of Key Personnel;
- Contactable references and Track record

**NB:** All service providers must submit their BBBEE Verification Certificate from Verification Agency accredited by the South African Accreditation System (SANAS) in order to claim preference points.

Johannesburg City Parks and Zoo reserves the right not to award a bid, if the bidder is already engaged in other projects of similar nature within JCPZ. Thus, the JCPZ has discretion in certain circumstances to award a contract to a tenderer who has not scored the highest points according to the preference point system, provided that certain jurisdictional facts exist as per the set-aside and rotation policy of JCPZ available on our website.

The physical address for submission of bid documents is: Johannesburg City Parks and Zoo Head Office, City Parks House, Ground Floor, 40 De Korte Street, Braamfontein, Johannesburg. **Documents may be downloaded from www.etenders.gov.za for free** from Tuesday, 27 November 2018.

The lowest, or any tender will not necessarily be accepted and Johannesburg City Parks and Zoo reserves the right to accept any tender either in whole or in part. Telegraphic, telephonic, telex, facsimile and late bids will not be accepted.

Johannesburg City Parks and Zoo is committed to combat fronting. Insofar as it is legally permitted to do so, and provided that service delivery will not be severely influenced, contracts executed by fronting enterprises will be cancelled, the service provider in question will be blacklisted on its database of service providers and reported to the applicable authorities.

**For more information on bids and quotations visit our website** [www.jhbcityparks.com](http://www.jhbcityparks.com)